

Data Protection Policy Statement

At Pi-Building &, we are committed to safeguarding the privacy and confidentiality of the personal and sensitive information entrusted to us by our clients, employees, and other stakeholders. This Data Protection Policy outlines our commitment to comply with relevant privacy laws and regulations in Victoria, Australia, and sets forth the principles and practices we adhere to in order to protect and manage data securely.

This policy applies to all personal and sensitive information collected, processed, stored, or transmitted by Pi-Building &, whether in electronic, paper, or any other format. This includes information related to clients, employees, suppliers, and any other individuals or entities associated with our business.

Privacy Statement

Collection of Information: We only collect personal and sensitive information that is necessary for the legitimate purposes of our business. We will always inform individuals about the purpose of collecting their information.

Use and Disclosure: Personal information will only be used for the purposes for which it was collected, and we will not disclose it to third parties without consent, unless required or permitted by law.

Data Quality: We take reasonable steps to ensure that the personal information we collect is accurate, up-to-date, and relevant for the purposes for which it is to be used.

Data Security: We implement strict security measures to protect personal and sensitive information from unauthorized access, disclosure, alteration, and destruction. This includes encryption, access controls, and regular security audits.

Access and Correction: Individuals have the right to request access to their personal information held by [Your Business Name] and to correct any inaccuracies. We will respond to such requests in accordance with the law.

Retention and Disposal: Personal information will only be retained for as long as necessary to fulfill the purposes for which it was collected, and it will be securely disposed of when no longer needed.

Confidentiality Information Protection: Confidential information, whether related to our business operations, clients, or employees, is treated with the utmost care. Employees are required to sign confidentiality agreements, and access to confidential information is restricted to those who need it for legitimate business purposes.

Data Security Protocols

Secure Transmission: All data transmitted over the internet is done using secure protocols (e.g., HTTPS) to ensure the confidentiality and integrity of the information.

Firewall and Anti-Malware Protection: We maintain robust firewall and anti-malware measures to protect our online systems from unauthorised access and malicious activities.

Regular Security Audits: Our online systems undergo regular security audits to identify and address potential vulnerabilities.

Review and Update: This Data Protection Policy will be regularly reviewed and updated to ensure its continued relevance and effectiveness in protecting personal and sensitive information.

For any questions or concerns regarding this Data Protection Policy or the handling of personal information at Pi-Building &, please contact us on contact@pi-building.com.au